

We encourage everyone to view the meeting live via YouTube.

*Leavenworth County*  
*Board of County Commissioners*

*Regular Meeting Agenda*  
300 Walnut Street, Suite 225  
Leavenworth, KS 66048  
December 14, 2022  
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.  
  
Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
  - a) Approval of the minutes of December 7, 2022
  - b) Approval of the schedule for the week December 19, 2022

- c) Approval of the check register
- d) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

- a) Consider a motion to appoint the Fairmount Township Clerk.
- b) Consider a motion to approve and authorize the Chairman to sign the Notification of Grant Approval for the Council on Aging's Older Americans Act grant application for FFY 2023.
- c) Consider a motion to approve Resolution 2022-27, the gravel road dust control policy and the 2023 dust control request form.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

# **LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE**

## **Monday, December 12, 2022**

## **Tuesday, December 13, 2022**

7:30 a.m. Legislative Breakfast  
• Council on Aging, 711 Marshall St, Suite 100, Leavenworth, KS

## **Wednesday, December 14, 2022**

9:00 a.m. Leavenworth County Commission meeting  
• Commission Meeting Room, 300 Walnut, Leavenworth KS

## **Thursday, December 15, 2022**

## **Friday, December 16, 2022**

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

\*\*\*\*\*December 7, 2022 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, December 7, 2022. Commissioner Mike Smith, Commissioner Doug Smith, Commissioner Kaaz, Commissioner Culbertson and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Sonya Murphy, Extension Office Local Unit Director; Andrew Holder, Legal Counsel; John Richmeier, Leavenworth Times

Residents: John Matthews, Wes Baker

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

Mark Loughry announced Connie Harmon and Soma San graduated from the Kansas University Certified Public Management Program on Friday, December 2.

Mr. Loughry reminded the Board of the legislative breakfast scheduled for Tuesday, December 13<sup>th</sup> at 7:30 a.m.

Commissioner Stieben suggested to add property tax reform and medical marijuana to the list of subjects to discuss with representatives.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to accept the consent agenda for Wednesday, December 7, 2022 as presented.***

***Motion passed, 5-0.***

Sonya Murphy presented the 2023 budget form for the Extension Council for approval and signature.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Kaaz to authorize the chairman to sign the Leavenworth County Extension Council budget form for 2023.***

***Motion passed, 5-0.***

***A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith that the Board recess for a closed executive meeting for the discussion of pending litigation involving the legal interests of the County as justified by K.S.A. 75-4319(B)(2) for consultation with legal counsel for the Board which would be deemed privileged in the attorney-client relationship and that the Board resume open meeting at 10:00 a.m. in the meeting room of the Board. Present in the executive meeting will be Commissioners Culbertson, Kaaz, Mike Smith, Doug Smith and Commissioner Stieben, Senior County Counselor, David Van Parys, County Administrator, Mark Loughry and Andrew Holder, Legal Counsel.***

***Motion passed, 5-0.***

The Board returned to regular session at 10:00 a.m.; no action was taken and no decisions were made. The subject was limited to the legal interests of the County.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Mike Smith to add an update to the public regarding the ongoing litigation with Flatland to the agenda for our January 11<sup>th</sup> Commission meeting.***

***Motion passed, 5-0.***

Commissioner Culbertson attended the Leavenworth City Commission meeting.

Commissioner Mike Smith reported the City of Lansing held their Mayor's Christmas Tree Lighting on Sunday.

Commissioner Stieben will meet with the Economic Development Director from Desoto to discuss the battery plant.

***A motion was made by Commissioner Kaaz and seconded by Commissioner Doug Smith to adjourn.  
Motion passed, 5-0.***

The Board adjourned at 10:02 a.m.

# **LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE**

**Monday, December 19, 2022**

**Tuesday, December 20, 2022**

12:00 p.m.      LCPA meeting

**Wednesday, December 21, 2022**

9:00 a.m.      Leavenworth County Commission meeting  
• Commission Meeting Room, 300 Walnut, Leavenworth KS

**Thursday, December 22, 2022**

**Friday, December 23, 2022 THE COURTHOUSE WILL BE CLOSED IN OBSERVANCE OF CHRISTMAS**

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#					
4120	ACE IMAGEWEAR	AAA LAUNDRY & LINEN SUPPLY CO	331636	101219 AP	12/09/2022	2-001-5-53-215	4013-01994 UNIFORM RENTALS	75.64	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	1,548.89	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	147.75	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	1,273.39	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	940.89	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	959.89	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	2,042.89	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	1,149.89	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	551.39	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-213	EMS VEH MAINT/VEH MAINT SUPPLI	294.89	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	1,263.89	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	409.13	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	515.07	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	706.61	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	1,890.36	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	3,007.70	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	1,564.25	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	549.75	
1513	ADVANCED AUTOMOTIVE	ADVANCED AUTOMOTIVE	331637	101220 AP	12/09/2022	2-001-5-05-306	EMS VEH MAINT/VEH MAINT SUPPLI	875.58	
							*** VENDOR 1513 TOTAL		19,692.21
20588	ADVANTAGE	ADVANTAGE PRINTING	331638	101221 AP	12/09/2022	2-001-5-06-218	180 PLANNING/ZONING ENVELOPES	218.00	
438	ADVENTHEALTH	ADVENTHEALTH SHAWNEE MISSION	331639	101222 AP	12/09/2022	2-001-5-14-321	SEXUAL ASSAULT EVIDENCE COLLEC	725.00	
1537	ARV - PARTS	AMERICAN RESPONSE VEHICLE INC	331640	101223 AP	12/09/2022	2-001-5-05-306	EMS MIRROR ASSEMBLIES	637.95	
6049	AT&T	AT&T	331641	101224 AP	12/09/2022	2-001-5-07-210	LVSO PHONE 1313	275.11	
1061	B & W FIRE LLC	B & W FIRE LLC	331642	101225 AP	12/09/2022	2-001-5-31-290	ANNUAL FIRE EXT INSP B&G, COMM	292.35	
1061	B & W FIRE LLC	B & W FIRE LLC	331642	101225 AP	12/09/2022	2-001-5-31-290	ANNUAL FIRE EXT INSP B&G, COMM	115.45	
1061	B & W FIRE LLC	B & W FIRE LLC	331642	101225 AP	12/09/2022	2-001-5-31-297	ANNUAL FIRE EXT INSP B&G, COMM	102.00	
							*** VENDOR 1061 TOTAL		509.80
703	BAAN THAI	BAAN THAI	331643	101226 AP	12/09/2022	2-001-5-01-212	LEGISLATIVE BREAKFAST	730.00	
550	BECK, JUDITH	JUDITH BECK	331645	101228 AP	12/09/2022	2-001-5-07-219	MEDICAL SERVICE INMATES	6,041.67	
2489	BEDNAR, ROBERT	HONORABLE ROBERT BEDNAR	331646	101229 AP	12/09/2022	2-001-5-19-252	DOMESTIC COURT PRO TEM	3,000.00	
23537	BOUND TREE	BOUND TREE MEDICAL LLC	331648	101231 AP	12/09/2022	2-001-5-05-381	113712 FIELD SUPPLIES	468.20	
23537	BOUND TREE	BOUND TREE MEDICAL LLC	331648	101231 AP	12/09/2022	2-001-5-05-381	113712 FIELD SUPPLIES	1,032.90	
23537	BOUND TREE	BOUND TREE MEDICAL LLC	331648	101231 AP	12/09/2022	2-001-5-05-381	113712 FIELD SUPPLIES	95.73	
23537	BOUND TREE	BOUND TREE MEDICAL LLC	331648	101231 AP	12/09/2022	2-001-5-05-381	113712 FIELD SUPPLIES	27.61	
23537	BOUND TREE	BOUND TREE MEDICAL LLC	331648	101231 AP	12/09/2022	2-001-5-05-381	113712 FIELD SUPPLIES	547.15	
							*** VENDOR 23537 TOTAL		2,171.59
26521	BRUNSON BU	BRUNSON BUILDERS INC	331650	101233 AP	12/09/2022	2-001-5-33-209	CUSHING - REPL VANDALIZED DOOR	4,829.17	
283	BUSETTI ROBERT	ROBERT BUSETTI	331652	101235 AP	12/09/2022	2-001-5-07-219	MONTHLY DENTIS FOR INMATES	350.00	
496	CHAPMAN SEPTIC	JOSH CAVANESS	331655	101238 AP	12/09/2022	2-001-5-07-208	PUMP OUT GREASE TRAP IN JAIL K	285.00	
5447	CITY WIDE MAINTENANC	CITY WIDE MAINTENANCE	331656	101239 AP	12/09/2022	2-001-5-32-296	01001100496 JANITORIAL SVC JC	5,582.00	
164	COLGAN LAW FIRM	COLGAN LAW FIRM LLC	331657	101240 AP	12/09/2022	2-001-5-09-231	2019JC094 COURT APPOINTED ATTO	892.50	
164	COLGAN LAW FIRM	COLGAN LAW FIRM LLC	331657	101240 AP	12/09/2022	2-001-5-09-231	2019JC094 COURT APPOINTED ATTO	255.00	
164	COLGAN LAW FIRM	COLGAN LAW FIRM LLC	331657	101240 AP	12/09/2022	2-001-5-09-231	2019JC094 COURT APPOINTED ATTO	4.07	
							*** VENDOR 164 TOTAL		1,151.57
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	331658	101241 AP	12/09/2022	2-001-5-05-201	EMS MEDICAL DIRECTOR FEE	1,250.00	
546	CURTIS	CURTIS, STALEY, AND ASSOCIATES	331659	101242 AP	12/09/2022	2-001-5-07-219	MENTAL HEALTH SERVICES - JAIL	3,000.00	
2900	EMS OVERPAYMENT	xx xxxxxxxxx	331660	101243 AP	12/09/2022	2-001-5-05-290	REFUND TO PT/MED INS & SETOFF	283.50	
8726	FAGAN COMPANY	FAGAN COMPANY	331662	101245 AP	12/09/2022	2-001-5-32-209	24520 BACKFLOW TESTING, HOT WA	913.78	
8726	FAGAN COMPANY	FAGAN COMPANY	331662	101245 AP	12/09/2022	2-001-5-33-209	24520 BACKFLOW TESTING, HOT WA	390.90	
8726	FAGAN COMPANY	FAGAN COMPANY	331662	101245 AP	12/09/2022	2-001-5-33-209	24520 BACKFLOW TESTING, HOT WA	5,976.57	
8726	FAGAN COMPANY	FAGAN COMPANY	331662	101245 AP	12/09/2022	2-001-5-33-209	24520 BACKFLOW TESTING, HOT WA	5,329.70	

TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#						
					*** VENDOR				8726 TOTAL	12,610.95
1011	FEDEX	FEDEX	331663	101246 AP	12/09/2022	2-001-5-19-302	2389-5871-7 TRANSPORTATION CHA	61.25		
646	GA PRECISION	GA PRECISION LLC	331665	101248 AP	12/09/2022	2-001-5-07-356	2 SNIPER RIFLE INSPECTIONS	70.00		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	75.24		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	108.18		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	256.90		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	5.85		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	431.34		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	61.60		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	181.50		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	1,064.00		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	61.60		
971	GALLS	GALLS	331666	101249 AP	12/09/2022	2-001-5-07-350	5289255 SHF UNIFORMS	186.52		
					*** VENDOR				971 TOTAL	2,216.37
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-001-5-11-253	LEAV01 NOVEMBER SERVICE	16.33		
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-001-5-53-220	LEAV01 NOVEMBER SERVICE	97.98		
					*** VENDOR				243 TOTAL	114.31
6014	GUERRA, JOSE	JOSE GUERRA	331599	101206 AP	12/06/2022	2-001-5-11-240	APPEAL 2019-JV000034	600.00		
2464	HEARTLAND METRO TACT	HEARTLAND METRO TACTICAL OFFIC	331669	101252 AP	12/09/2022	2-001-5-07-202	SWAT HTOA TRAINING (REC'D 12/	300.00		
2464	HEARTLAND METRO TACT	HEARTLAND METRO TACTICAL OFFIC	331669	101252 AP	12/09/2022	2-001-5-07-202	SWAT HTOA TRAINING (REC'D 12/	250.00		
2464	HEARTLAND METRO TACT	HEARTLAND METRO TACTICAL OFFIC	331669	101252 AP	12/09/2022	2-001-5-07-202	SWAT HTOA TRAINING (REC'D 12/	2,000.00		
2464	HEARTLAND METRO TACT	HEARTLAND METRO TACTICAL OFFIC	331669	101252 AP	12/09/2022	2-001-5-07-202	SWAT HTOA TRAINING (REC'D 12/	500.00		
					*** VENDOR				2464 TOTAL	3,050.00
551	HUTTON, ASHLEY	ASHLEY HUTTON	331671	101254 AP	12/09/2022	2-001-5-11-202	REIM LODGING - WICHITA CONF	258.82		
236	INTERPRETERS	INTERPRETERS INC	331672	101255 AP	12/09/2022	2-001-5-19-221	INTERPRETERS 11/16 22TR1159 &	313.40		
10303	INTERSTATE ALL BATTE	INTERSTATE ALL BATTERY CENTER	331673	101256 AP	12/09/2022	2-001-5-07-301	C904300003041 BATTRIES (LVSO)	429.00		
10303	INTERSTATE ALL BATTE	INTERSTATE ALL BATTERY CENTER	331673	101256 AP	12/09/2022	2-001-5-07-301	C904300003041 BATTRIES (LVSO)	39.00		
					*** VENDOR				10303 TOTAL	468.00
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	331600	101207 AP	12/06/2022	2-001-5-11-208	RSVP/STATE OF KS-LEAV CTY ATTY	20.00		
99	JUROR									

warrants by vendor



TYPES OF CHECKS SELECTED: \* ALL TYPES

P.O.NUMBER CHECK#

99 JUROR

warrants by vendor

TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#						
99	JUROR									*** VENDOR
6636	KANSAS GAS	KANSAS GAS SERVICE	331732	101315 AP	12/09/2022	2-001-5-05-215	510263944 1556921 09 GAS SERVI		192.53	
6636	KANSAS GAS	KANSAS GAS SERVICE	331732	101315 AP	12/09/2022	2-001-5-05-215	512142220 2006970 09 GAS SERVI		507.75	
							*** VENDOR	6636 TOTAL		700.28
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	331601	101208 AP	12/06/2022	2-001-5-31-290	08-LVPWD01 LOCATES		8.40	
7912	KANSAS SHE	KANSAS SHERIFF'S ASSOC	331733	101316 AP	12/09/2022	2-001-5-07-203	2023 MEMBERSHIPS (102)		2,550.00	
537	LEAV TIMES	CHERRYROAD MEDIA INC	331739	101322 AP	12/09/2022	2-001-5-07-209	8267133 1 YEAR SUB (BOC) 12.		165.84	
1492	LEE CLINTON	CLINTON W LEE	331740	101323 AP	12/09/2022	2-001-5-09-231	COURT APPOINTED ATTORNEY		3,000.00	
444	LOUGHRY,MARK	MARK LOUGHRY	331742	101325 AP	12/09/2022	2-001-5-01-205	REIM MILEAGE CPM GRADUATION TO		66.25	
533	MERCHANT MCINTYRE	MERCHANT MCINTYRE & ASSOCIATES	331744	101327 AP	12/09/2022	2-001-5-14-232	328369 GRANT SEEKING RETAINER		7,500.00	
17197	MIAMI CO A	MIAMI COUNTY ATTORNEY	331746	101329 AP	12/09/2022	2-001-5-19-222	REIVEW 111722 2021CT083 (LV201		50.00	
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	331748	101331 AP	12/09/2022	2-001-5-02-304	OPL303_K COPIES		31.41	
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	331748	101331 AP	12/09/2022	2-001-5-03-301	COPY MACHINE - CO TREAS @ COUR		41.20	
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	331748	101331 AP	12/09/2022	2-001-5-11-303	OPL305_K COPIES		11.99	
							*** VENDOR	2059 TOTAL		84.60
2666	MISC REIMBURSEMENTS	TOM COLE	331749	101332 AP	12/09/2022	2-001-5-23-211	REIM 2022 MILEAGE TO 10.6.22		382.01	
2666	MISC REIMBURSEMENTS	TOM COLE	331749	101332 AP	12/09/2022	2-001-5-23-211	REIM 2022 MILEAGE TO 10.6.22		910.62	
							*** VENDOR	2666 TOTAL		1,292.63
1962	MOTOROLA	MOTOROLA	331752	101335 AP	12/09/2022	2-001-5-21-300	1036540426 RADIO CHARGERS		985.00	
397	NICHOLSON	RAE NICHOLSON LAW, LLC	331754	101337 AP	12/09/2022	2-001-5-09-231	COURT APPOINTED ATTORNEY CINC		784.00	
397	NICHOLSON	RAE NICHOLSON LAW, LLC	331754	101337 AP	12/09/2022	2-001-5-09-231	COURT APPOINTED ATTORNEY CINC		232.00	
							*** VENDOR	397 TOTAL		1,016.00
196	OLSSON	OLSSON, INC	331757	101340 AP	12/09/2022	2-001-5-06-206	PROJ 019-28310 PZ PORTION ON C		960.00	
8801	OSBORN JOSEPH	OSBORN LAW OFFICE	331758	101341 AP	12/09/2022	2-001-5-09-231	COURT APPOINTED ATTORNEY (CONF		1,650.00	
8801	OSBORN JOSEPH	OSBORN LAW OFFICE	331758	101341 AP	12/09/2022	2-001-5-09-231	COURT APPOINTED ATTORNEY (CONF		742.50	
							*** VENDOR	8801 TOTAL		2,392.50
3	OTHER COUNTY OFFICE	SCANSTATE TECHNOLOGIES	331602	101209 AP	12/06/2022	2-001-5-11-201	MEDICAL RECORDS FOR VICTIM 20		30.00	
535	PRECISE DUCT	GABRIEL WAYNE MENDEZ	331760	101343 AP	12/09/2022	2-001-5-07-208	CLEANED DRYER VENTS IN JAIL		500.00	
102	PROFESSIONAL SERVICE	UNIVERSITY OF KANSAS HOSP AUTH	331762	101345 AP	12/09/2022	2-001-5-07-219	INMATE MEDICAL BILL		93.05	
2612	QUALITY REPORTING	QUALITY REPORTING	331764	101347 AP	12/09/2022	2-001-5-19-251	OCR SRVICES PRELIM 20CR493-NOV		665.52	
7098	QUILL CORP	QUILL CORP	331765	101348 AP	12/09/2022	2-001-5-04-301	3309088 OFFICE SUPPLIES AND CR		103.89	
7098	QUILL CORP	QUILL CORP	331765	101348 AP	12/09/2022	2-001-5-04-301	3309088 OFFICE SUPPLIES AND CR		10.75-	
7098	QUILL CORP	QUILL CORP	331765	101348 AP	12/09/2022	2-001-5-04-301	3309088 OFFICE SUPPLIES AND CR		19.20-	
7098	QUILL CORP	QUILL CORP	331765	101348 AP	12/09/2022	2-001-5-04-301	3309088 OFFICE SUPPLIES AND CR		11.56	

warrants by vendor

TYPES OF CHECKS SELECTED: \* ALL TYPES

		P.O.NUMBER	CHECK#						
						*** VENDOR	7098 TOTAL		85.50
1452	RADIATION DETECTION	RADIATION DETECTION CO INC	331766	101349 AP	12/09/2022	2-001-5-07-208	75269 3 X-RAY DETECTION BADGES	230.68	
647	SCHELLER L	LARRY E SCHELLER	331604	101211 AP	12/06/2022	2-001-5-49-341	RESOLUTION BOARD - GENERAL ELE	100.00	
29720	SCHWINN EL	SCHWINN ELECTRIC	331767	101350 AP	12/09/2022	2-001-5-31-290	CTHSE IT DATA ROOM SVC CALL	825.00	
8350	STANLEY CONVERGENT	STANLEY CONVERGENT SECURITY SO	331769	101352 AP	12/09/2022	2-001-5-07-262	10700928 SO 7557114 REPL JAIL	475.00	
4445	T MOBILE	T-MOBILE USA, INC	331771	101354 AP	12/09/2022	2-001-5-05-210	974536189 WIRELESS SVC EMS	446.57	
261	TELEFLEX	TELEFLEX FUNDING LLC	331772	101355 AP	12/09/2022	2-001-5-05-381	1329536 IZ-IO NEEDLES,DRIVER	558.87	
261	TELEFLEX	TELEFLEX FUNDING LLC	331772	101355 AP	12/09/2022	2-001-5-05-381	1329536 IZ-IO NEEDLES,DRIVER	228.63	
261	TELEFLEX	TELEFLEX FUNDING LLC	331772	101355 AP	12/09/2022	2-001-5-05-381	1329536 IZ-IO NEEDLES,DRIVER	562.50	
						*** VENDOR	261 TOTAL		1,350.00
22972	TRANSFER STATION	TRANSFER STATION	331774	101357 AP	12/09/2022	2-001-5-33-297	BLDGS & GROUNDS STANDARD & CON	442.00	
3510	UNIFORM ALLOWANCES	ANNUAL PLAIN CLOTHES ASSMTS							
						*** VENDOR	3510 TOTAL		1,500.00
651	USIC HOLDINGS	USIC HOLDING INC	331775	101358 AP	12/09/2022	2-001-5-18-213	LEAV CO FIBER LOCATE SERVICES	3,200.00	
2	WATER DEPT	WATER DEPT	331778	101361 AP	12/09/2022	2-001-5-05-215	WTAER SVC EMS 9101	60.98	
2	WATER DEPT	WATER DEPT	331778	101361 AP	12/09/2022	2-001-5-05-215	WATER SVC EMS ADMIN	131.66	
2	WATER DEPT	WATER DEPT	331610	101217 AP	12/06/2022	2-001-5-14-220	WATER SVC COURTHOUSE	660.68	
2	WATER DEPT	WATER DEPT	331610	101217 AP	12/06/2022	2-001-5-32-392	WATER SVC JUSTICE CENTER	4,226.99	
						*** VENDOR	2 TOTAL		5,080.31
276	WEX	WEX BANK	331611	44	12/06/2022	2-001-5-11-253	CO ATTY FUEL TO 11.23.22	35.88	
276	WEX	WEX BANK	331611	44	12/06/2022	2-001-5-14-331	EMS FUEL TO 11.23.22	11,557.23	
276	WEX	WEX BANK	331611	44	12/06/2022	2-001-5-14-332	SHERIFF/EOC FUEL TO 11.23.22	7,825.35	
276	WEX	WEX BANK	331611	44	12/06/2022	2-001-5-14-332	SHERIFF/EOC FUEL TO 11.23.22	187.48	
276	WEX	WEX BANK	331611	44	12/06/2022	2-001-5-14-334	APPRAISER FUEL TO 11.23.22	451.24	
276	WEX	WEX BANK	331611	44	12/06/2022	2-001-5-14-335	PLANNING FUEL TO 11.23.22	123.82	
276	WEX	WEX BANK	331611	44	12/06/2022	2-001-5-14-901	0496-00-668063-1 WEX REBATE TO	389.81-	
						*** VENDOR	276 TOTAL		19,791.19
2007	WIRENUTS	WIRENUTS	331780	101363 AP	12/09/2022	2-001-5-31-290	BOCC - POWER FITTING FOR CAMER	362.24	
100	WITNESS LIST								
						*** VENDOR	100 TOTAL		266.26
						TOTAL FUND 001			129,912.38
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22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	331658	101241 AP	12/09/2022	2-108-5-00-280	HEALTH DEPT DECEMBER	1,200.00	
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	331658	101241 AP	12/09/2022	2-108-5-00-280	HEALTH DEPT DECEMBER	300.00	
						*** VENDOR	22543 TOTAL		1,500.00
12204	PROPIO LANGUAGE	PROPIO LANGUAGE SERVICES LLC	331763	101346 AP	12/09/2022	2-108-5-00-606	WIC TELEPHONE INTERPRETING SER	154.60	
2	WATER DEPT	WATER DEPT	331778	101361 AP	12/09/2022	2-108-5-00-219	WTER SVC HEALTH DEPT/WIC	98.74	
2	WATER DEPT	WATER DEPT	331778	101361 AP	12/09/2022	2-108-5-00-606	WTER SVC HEALTH DEPT/WIC	32.91	
						*** VENDOR	2 TOTAL		131.65
276	WEX	WEX BANK	331611	44	12/06/2022	2-108-5-00-304	HEALTH DEPT FUEL TO 11.23.22	11.82	
276	WEX	WEX BANK	331611	44	12/06/2022	2-108-5-00-304	HEALTH DEPT FUEL TO 11.23.22	55.16	
276	WEX	WEX BANK	331611	44	12/06/2022	2-108-5-00-304	HEALTH DEPT FUEL TO 11.23.22	3.94	

warrants by vendor

TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#					
276	WEX	WEX BANK	331611	44	12/06/2022	2-108-5-00-610	HEALTH DEPT FUEL TO 11.23.22	7.88	
							*** VENDOR	276 TOTAL	78.80
							TOTAL FUND 108		1,865.05
24545	CDW GOVERN	CDW GOVERNMENT INC	331654	101237 AP	12/09/2022	2-115-5-00-409	3773122 LAPTOPS FOR CO ON AGIN	2,281.12	
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-115-5-00-410	LEAV01 NOVEMBER SERVICE	48.99	
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-115-5-00-411	LEAV01 NOVEMBER SERVICE	114.31	
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-115-5-00-415	LEAV01 NOVEMBER SERVICE	32.66	
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-115-5-00-434	LEAV01 NOVEMBER SERVICE	538.89	
							*** VENDOR	243 TOTAL	734.85
							TOTAL FUND 115		3,015.97
649	MAPS	MAPS INC	331743	101326 AP	12/09/2022	2-117-5-00-401	LC26 - SCANNER FOR ACCTS PAYAB	999.00	
							TOTAL FUND 117		999.00
6379	KANSAS STA	KSU GLOBAL CAMPUS	331734	101317 AP	12/09/2022	2-119-5-00-253	SELF REPORT NACO HOW TO READ S	30.00	
1768	VITAL RECORDS	VITAL RECORDS HOLDING, LLC	331777	101360 AP	12/09/2022	2-119-5-00-252	KC3098 SCANNER SVC/PM CONTRACT	650.00	
							TOTAL FUND 119		680.00
20588	ADVANTAGE	ADVANTAGE PRINTING	331596	101203 AP	12/06/2022	2-123-5-00-301	52 BUSINESS CARDS HARDISON, BR	32.50	
20588	ADVANTAGE	ADVANTAGE PRINTING	331596	101203 AP	12/06/2022	2-123-5-00-301	52 BUSINESS CARDS HARDISON, BR	44.50	
							*** VENDOR	20588 TOTAL	77.00
276	WEX	WEX BANK	331611	44	12/06/2022	2-123-5-00-301	JCPG FUEL TO 11.23	24.50	
							TOTAL FUND 123		101.50
1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER KANSAS CIT	331598	101205 AP	12/06/2022	2-126-5-00-225	1220762 WATER/COOLER RENTAL	42.00	
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-126-5-00-221	LEAV01 NOVEMBER SERVICE	16.33	
							TOTAL FUND 126		58.33
2505	INTRINSIC INTERVENTI	INTRINSIC INTERVENTIONS	331674	101257 AP	12/09/2022	2-127-5-00-3	SMART SCREEN UA TEST CUPS	1,247.00	
							TOTAL FUND 127		1,247.00
7158	A-1 RENTAL	A-1 RENTAL	331635	101218 AP	12/09/2022	2-133-5-00-214	12-13 MONTHLY TOILET RENTALS	220.00	
7158	A-1 RENTAL	A-1 RENTAL	331635	101218 AP	12/09/2022	2-133-5-00-214	12-13 MONTHLY TOILET RENTALS	110.00	
							*** VENDOR	7158 TOTAL	330.00
117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	331651	101234 AP	12/09/2022	2-133-5-00-303	12-20 430742 ROAD SEAL	62,127.00	
86	EVERGY	EVERGY KANSAS CENTRAL INC	331661	101244 AP	12/09/2022	2-133-5-00-251	12-14 ELEC SVC NORTH END SALT	49.35	
1190	KAC	KANSAS ASSN OF COUNTIES	331731	101314 AP	12/09/2022	2-133-5-00-209	12-6 2023 SUB - LSR ENGINEER -	440.00	
461	LEAV CO CO	LEAV CO COOP	331737	101320 AP	12/09/2022	2-133-5-00-304	12-18 DIESEL, UNLEADED,CDEF,+	69,632.72	
461	LEAV CO CO	LEAV CO COOP	331737	101320 AP	12/09/2022	2-133-5-00-310	12-18 DIESEL, UNLEADED,CDEF,+	875.95	
							*** VENDOR	461 TOTAL	70,508.67
232	MHC KENWORTH	MHC KENWORTH-OLATHE	331745	101328 AP	12/09/2022	2-133-5-00-360	12-8 95988 FILTERS	150.00	
232	MHC KENWORTH	MHC KENWORTH-OLATHE	331745	101328 AP	12/09/2022	2-133-5-00-360	12-8 95988 FILTERS	25.44	
232	MHC KENWORTH	MHC KENWORTH-OLATHE	331745	101328 AP	12/09/2022	2-133-5-00-360	12-8 95988 FILTERS	127.20	
							*** VENDOR	232 TOTAL	302.64
2666	MISC REIMBURSEMENTS	ANTHONY ROZINE	331750	101333 AP	12/09/2022	2-133-5-00-203	12-10 REIM CDL FEES	41.75	
2666	MISC REIMBURSEMENTS	WILLIAM A MINTON	331751	101334 AP	12/09/2022	2-133-5-00-203	REIM CDL FEES	41.75	
							*** VENDOR	2666 TOTAL	83.50
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-309	12-17 19615 TIRS, PARTS, FLUID	103.96	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-310	12-17 19615 TIRS, PARTS, FLUID	59.98	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	242.55	
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	183.00	

TYPES OF CHECKS SELECTED: \* ALL TYPES

		P.O.NUMBER	CHECK#							
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	161.76		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	291.62-		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	52.44-		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	40.47		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	30.80		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	8.80-		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	8.43		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-133-5-00-360	12-17 19615 TIRS, PARTS, FLUID	75.00-		
								*** VENDOR 11799 TOTAL	403.09	
196	OLSSON	OLSSON, INC	331757	101340 AP	12/09/2022	2-133-5-00-213	12-1 PROJ 09-28310 PROF SVC TH	1,014.00		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	331761	101344 AP	12/09/2022	2-133-5-00-360	12-9 8052255000 PARTS	130.17		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	331761	101344 AP	12/09/2022	2-133-5-00-360	12-9 8052255000 PARTS	48.04		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	331761	101344 AP	12/09/2022	2-133-5-00-360	12-9 8052255000 PARTS	25.11		
418	PREMIER TRUCK	PENSKE COMMERCIAL VEHICLES US	331761	101344 AP	12/09/2022	2-133-5-00-360	12-23 8052255000 HARNESS	169.61		
								*** VENDOR 418 TOTAL	372.93	
7098	QUILL CORP	QUILL CORP	331765	101348 AP	12/09/2022	2-133-5-00-301	12-24 7295538 OFFICE SUPPLIES,	236.56		
7098	QUILL CORP	QUILL CORP	331765	101348 AP	12/09/2022	2-133-5-00-301	12-24 7295538 OFFICE SUPPLIES,	25.99		
7098	QUILL CORP	QUILL CORP	331765	101348 AP	12/09/2022	2-133-5-00-301	12-24 7295538 OFFICE SUPPLIES,	46.99		
								*** VENDOR 7098 TOTAL	309.54	
113	SUMNERONE INC	SUMNERONE INC	331770	101353 AP	12/09/2022	2-133-5-00-301	12-15 50ULCO8 COPIER OCUNTS	29.73		
392	VANDEBILT	VANDEBILT'S	331776	101359 AP	12/09/2022	2-133-5-00-364	12-12 10000127 SAFETY BOOTS X4	159.99		
392	VANDEBILT	VANDEBILT'S	331776	101359 AP	12/09/2022	2-133-5-00-364	12-12 10000127 SAFETY BOOTS X4	164.99		
392	VANDEBILT	VANDEBILT'S	331776	101359 AP	12/09/2022	2-133-5-00-364	12-12 10000127 SAFETY BOOTS X4	165.00		
392	VANDEBILT	VANDEBILT'S	331776	101359 AP	12/09/2022	2-133-5-00-364	12-12 10000127 SAFETY BOOTS X4	129.99		
								*** VENDOR 392 TOTAL	619.97	
								TOTAL FUND 133	136,590.42	
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20588	ADVANTAGE	ADVANTAGE PRINTING	331596	101203 AP	12/06/2022	2-136-5-00-238	52 BUSINESS CARDS HARDISON, BR	32.50		
20588	ADVANTAGE	ADVANTAGE PRINTING	331596	101203 AP	12/06/2022	2-136-5-00-238	52 BUSINESS CARDS HARDISON, BR	44.50		
								*** VENDOR 20588 TOTAL	77.00	
1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER KANSAS CIT	331598	101205 AP	12/06/2022	2-136-5-00-203	1274542 WATER/COOLER RENTAL	21.00		
1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER KANSAS CIT	331598	101205 AP	12/06/2022	2-136-5-00-223	1274542 WATER/COOLER RENTAL	21.00		
								*** VENDOR 1220 TOTAL	42.00	
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-136-5-00-221	LEAV01 NOVEMBER SERVICE	16.33		
								TOTAL FUND 136	135.33	
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117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	331651	101234 AP	12/09/2022	2-137-5-00-325	12-6 430742 ROAD ASPHALT & SEA	30,133.35		
117	BUILDEX, LLC	HAMM INC (FORMERLY BUILDEX)	331651	101234 AP	12/09/2022	2-137-5-00-325	12-6 430742 ROAD ASPHALT & SEA	19,305.00		
								*** VENDOR 117 TOTAL	49,438.35	
461	LEAV CO CO	LEAV CO COOP	331737	101320 AP	12/09/2022	2-137-5-00-304	12-5 DYED DIESEL	16,327.78		
1780	LEXECO	LEXECO	331741	101324 AP	12/09/2022	2-137-5-00-312	12-3 PUBLIC WORKS ROCK TO 11.3	69,790.20		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-137-5-00-320	12-4 19615 FILTERS, SEPERATORS	59.12		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-137-5-00-320	12-4 19615 FILTERS, SEPERATORS	59.12		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-137-5-00-320	12-4 19615 FILTERS, SEPERATORS	17.39		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-137-5-00-320	12-4 19615 FILTERS, SEPERATORS	34.78		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-137-5-00-320	12-4 19615 FILTERS, SEPERATORS	46.02		
11799	O'REILLY A	O'REILLY AUTOMOTIVE	331756	101339 AP	12/09/2022	2-137-5-00-320	12-4 19615 FILTERS, SEPERATORS	76.51		
								*** VENDOR 11799 TOTAL	292.94	
1123	POMPMIDWEST	POMP'S TIRE SERVICE INC	331759	101342 AP	12/09/2022	2-137-5-00-321	12-7 1960724 TIRE	75.00		
								TOTAL FUND 137	135,924.27	
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276	WEX	WEX BANK	331611	44	12/06/2022	2-138-5-00-201	JUV INTAKE FUEL TO 11.23.22	19.57		

TYPES OF CHECKS SELECTED: \* ALL TYPES

		P.O.NUMBER	CHECK#					TOTAL FUND 138	19.57
313	BROTHERS DISPOSAL	BROTHERS DISPOSAL LLC	331649	101232 AP	12/09/2022	2-145-5-00-208	2865 DECEMBER TRASH PU - CO ON	83.89	
2621	CAFE	TERRY BOOKER	331653	101236 AP	12/09/2022	2-145-5-00-256	MEALS RESERVED 11/14/22-11/30/	13,338.00	
2621	CAFE	TERRY BOOKER	331653	101236 AP	12/09/2022	2-145-5-00-256	MEALS RESERVED 11/14/22-11/30/	8,216.00	
2621	CAFE	TERRY BOOKER	331653	101236 AP	12/09/2022	2-145-5-00-256	MEALS RESERVED 11/14/22-11/30/	8,079.50	
								*** VENDOR 2621 TOTAL	29,633.50
184	FLORENCE R	FLORENCE RIFORD SENIOR CTR	331664	101247 AP	12/09/2022	2-145-5-00-246	DEC UTILITY STIPEND TONGANOXIE	134.00	
184	FLORENCE R	FLORENCE RIFORD SENIOR CTR	331664	101247 AP	12/09/2022	2-145-5-05-202	DEC UTILITY STIPEND TONGANOXIE	58.00	
184	FLORENCE R	FLORENCE RIFORD SENIOR CTR	331664	101247 AP	12/09/2022	2-145-5-07-202	DEC UTILITY STIPEND TONGANOXIE	8.00	
								*** VENDOR 184 TOTAL	200.00
89	HICKORY VILAS	HICKORY VILLAS, LLC	331670	101253 AP	12/09/2022	2-145-5-00-246	UTILITY STIPEND BASEHOR SITE	134.00	
89	HICKORY VILAS	HICKORY VILLAS, LLC	331670	101253 AP	12/09/2022	2-145-5-05-202	UTILITY STIPEND BASEHOR SITE	58.00	
89	HICKORY VILAS	HICKORY VILLAS, LLC	331670	101253 AP	12/09/2022	2-145-5-07-202	UTILITY STIPEND BASEHOR SITE	8.00	
								*** VENDOR 89 TOTAL	200.00
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	331738	101321 AP	12/09/2022	2-145-5-00-201	CO ON AGING - COPY SUPPLIES,CR	511.47	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	331738	101321 AP	12/09/2022	2-145-5-00-301	CO ON AGING - COPY SUPPLIES,CR	17.55	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	331738	101321 AP	12/09/2022	2-145-5-00-305	CO ON AGING - COPY SUPPLIES,CR	220.00	
								*** VENDOR 4755 TOTAL	749.02
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	331748	101331 AP	12/09/2022	2-145-5-00-208	OPK595_L COLOR COPIES - CO ON	374.71	
6601	NUTRI SYST	NUTRI SYSTEMS CORP	331755	101338 AP	12/09/2022	2-145-5-00-345	CO ON AGING CORD PLUG	5.29	
6601	NUTRI SYST	NUTRI SYSTEMS CORP	331755	101338 AP	12/09/2022	2-145-5-00-345	CO ON AGING CORD PLUG	14.52	
6601	NUTRI SYST	NUTRI SYSTEMS CORP	331755	101338 AP	12/09/2022	2-145-5-05-301	CO ON AGING CORD PLUG	2.29	
6601	NUTRI SYST	NUTRI SYSTEMS CORP	331755	101338 AP	12/09/2022	2-145-5-06-301	CO ON AGING CORD PLUG	3.30	
6601	NUTRI SYST	NUTRI SYSTEMS CORP	331755	101338 AP	12/09/2022	2-145-5-06-321	CO ON AGING CORD PLUG	2.20	
6601	NUTRI SYST	NUTRI SYSTEMS CORP	331755	101338 AP	12/09/2022	2-145-5-07-302	CO ON AGING CORD PLUG	.32	
6601	NUTRI SYST	NUTRI SYSTEMS CORP	331755	101338 AP	12/09/2022	2-145-5-07-321	CO ON AGING CORD PLUG	1.98	
								*** VENDOR 6601 TOTAL	29.90
276	WEX	WEX BANK	331611	44	12/06/2022	2-145-5-00-304	CO ON AGING FUEL TO NOV 23.22	4,790.28	
								TOTAL FUND 145	36,061.30
6539	MTI SECURITY	A&M SECURITY SOLUTIONS INC	331753	101336 AP	12/09/2022	2-146-5-00-224	2363-14010997 ALARM REPAIR	90.00	
6539	MTI SECURITY	A&M SECURITY SOLUTIONS INC	331753	101336 AP	12/09/2022	2-146-5-00-224	2363-14010997 ALARM REPAIR	5.00	
6539	MTI SECURITY	A&M SECURITY SOLUTIONS INC	331753	101336 AP	12/09/2022	2-146-5-00-224	2363-14010997 ALARM REPAIR	5.00	
								*** VENDOR 6539 TOTAL	100.00
								TOTAL FUND 146	100.00
24545	CDW GOVERN	CDW GOVERNMENT INC	331654	101237 AP	12/09/2022	2-147-5-00-3	ADDITIONAL LAPTOPS (COA)	2,500.00	
								TOTAL FUND 147	2,500.00
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-153-5-00-3	LEAV01 NOVEMBER SERVICE	738.31	
								TOTAL FUND 153	738.31
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-155-5-00-401	LEAV01 NOVEMBER SERVICE	188.70	
								TOTAL FUND 155	188.70
7158	A-1 RENTAL	A-1 RENTAL	331635	101218 AP	12/09/2022	2-160-5-00-263	TRANSFER STATION JOHNNY ON THE	110.00	
243	GEOTAB	GEOTAB USA INC	331667	101250 AP	12/09/2022	2-160-5-00-215	LEAV01 NOVEMBER SERVICE	48.99	
9271	LANSING CI	CITY OF LANSING	331736	101319 AP	12/09/2022	2-160-5-00-210	NOVEMBER SEWER +PB	79.98	
461	LEAV CO CO	LEAV CO COOP	331737	101320 AP	12/09/2022	2-160-5-00-304	SOLID WASTE FUEL, LUBE (NOV)	3,225.72	
537	LEAV TIMES	CHERRYROAD MEDIA INC	331739	101322 AP	12/09/2022	2-160-5-00-212	21254 RATE INCREASE PUBLICATIO	4.59	
537	LEAV TIMES	CHERRYROAD MEDIA INC	331739	101322 AP	12/09/2022	2-160-5-00-212	21254 RATE INCREASE PUBLICATIO	29.70	

TYPES OF CHECKS SELECTED: \* ALL TYPES

				P.O.NUMBER	CHECK#				
						*** VENDOR		537 TOTAL	34.29
6917	RWD 1	RURAL WATER DIST #1	331603	101210 AP	12/06/2022	2-160-5-00-210	WATER METER CHARGE - SOLID WAS	26.51	
10703	TIRE TOWN	TIRE TOWN	331773	101356 AP	12/09/2022	2-160-5-00-207	SCRAP TIRES (TRANSFER STATION)	500.00	
								TOTAL FUND 160	4,025.49
-----									
4752	SKC COMMUN	SKC COMMUNICATIONS PRODUCTS	331768	101351 AP	12/09/2022	2-197-5-00-201	PEL011 MICROPHONES/INSTALLATIO	11,437.71	
298	WILLIAMS MICHAEL	MICHAEL D WILLIAMS	331779	101362 AP	12/09/2022	2-197-5-00-201	CONTR/INSTALL COUNTERTOP WORKS	4,800.00	
								TOTAL FUND 197	16,237.71
-----									
1659	MIDWEST CARD & ID	MIDWEST CARD & ID	331747	101330 AP	12/09/2022	2-198-5-18-201	MAINT AGREEMENT - TRACK APPS R	750.00	
								TOTAL FUND 198	750.00
-----									
18885	HAYNES EQU	HAYNES EQUIPMENT CO	331668	101251 AP	12/09/2022	2-210-5-00-2	SEWER DIST 1 SVC CALL - NICOLE	727.01	
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	331601	101208 AP	12/06/2022	2-210-5-00-2	08-LVPWD01 LOCATES	1.20	
								TOTAL FUND 210	728.21
-----									
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	331601	101208 AP	12/06/2022	2-212-5-00-2	08-LVPWD01 LOCATES	3.60	
8466	KDHE PERMITS	KDHE BUREAU OF WATER	331735	101318 AP	12/09/2022	2-212-5-00-2	RENEWAL WW TX FACILITY OPERATO	20.00	
								TOTAL FUND 212	23.60
-----									
30179	BASEHOR	CITY OF BASEHOR	331597	101204 AP	12/06/2022	2-214-5-00-2	O&M ASSESSMENT FEES 2022 SEWE	33,000.00	
								TOTAL FUND 214	33,000.00
-----									
30179	BASEHOR	CITY OF BASEHOR	331644	101227 AP	12/09/2022	2-219-5-00-2	SEWER DIST & O&M ASSESSMENT FE	40,000.00	
								TOTAL FUND 219	40,000.00
-----									
2570	BOND ESCROW REFUND	DAVID KOWALSKI	331647	101230 AP	12/09/2022	2-503-5-00-2	REF ENTRANCE PERMIT FAIRMOUNT	100.00	
								TOTAL FUND 503	100.00
								TOTAL ALL CHECKS	545,002.14

TYPES OF CHECKS SELECTED: \* ALL TYPES

FUND SUMMARY

001	GENERAL	129,912.38
108	COUNTY HEALTH	1,865.05
115	EQUIPMENT RESERVE	3,015.97
117	CO CLERK TECHNOLOGY	999.00
119	ROD TECHNOLOGY	680.00
123	JUVENILE CRIME PREVENTION	101.50
126	COMM CORR ADULT	58.33
127	COMM CORR ADULT NON GRANT	1,247.00
133	ROAD & BRIDGE	136,590.42
136	COMM CORR JUVENILE	135.33
137	LOCAL SERVICE ROAD & BRIDGE	135,924.27
138	JUV INTAKE & ASSESSMENT	19.57
145	COUNCIL ON AGING	36,061.30
146	COUNTY TREASURER SPECIAL	100.00
147	MEMORIALS (COA)	2,500.00
153	PUBLIC WORKS,EQUIP.RESERVE FUND	738.31
155	LSR CAPITAL EQUIP RESERVE	188.70
160	SOLID WASTE MANAGEMENT	4,025.49
197	INK FEE FUND	16,237.71
198	SPECIAL GRANTS	750.00
210	SEWER DISTRICT 1: HIGH CREST	728.21
212	SEWER DISTRICT 2: TIMBERLAKES	23.60
214	SEWER DISTRICT 3: GLENWOOD	33,000.00
219	SEWER DIST #7: CEDAR LAKE SUB (FAIRMOUN	40,000.00
503	ROAD & BRIDGE BOND ESCROW	100.00
	TOTAL ALL FUNDS	545,002.14

For Consent Agenda 12/14/2022  
Cks dated 12/2 - 12/20

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Larry Grissom



December 5, 2022

Re: Letter of Interest

Dear Ms. Klasinski:

I would like to express interest for the position of Fairmount Township Clerk.

Having spent 29.5 years in the Fire Service, I retired from the Kansas City Kansas Fire Dept as Assistant Fire Chief (retired Oct 2019). I spent the last 6 years as a chief and consequently have a lot of management experience as a Shift Commander, managing about 135 personnel per shift. I came up through the ranks and so I spent 7 years as a Captain, in charge of stations and crews. Graduating from Kansas City Kansas Community College, I have an Associates Degree in Fire Science. I was a Fire Investigator for about 3 years, although having trained a few Investigators, I continued to assist with investigations a couple of more years. I was the Department's ICS (Incident Command System) instructor for about 5 years when it was implemented nationally. I have inter-agency experience, having worked arson cases with the ATF and Kansas Fire Marshals, and having taken many classes and training scenarios with many other agencies, both local and federal.

Sincerely,

A handwritten signature in cursive script that reads "Larry Grissom".

Larry Grissom

## MARK NIETZKE



OBJECTIVE: To be appointed to the position of Township Clerk for Fairmount Township

### QUALIFICATIONS

I started my career with the Leavenworth Fire Department on July 1, 1985. After 2 years of service I was released as a relief driver. In September of 1995 I was promoted to the position of Driver/Operator and then to Captain in 2004. I have attended multiple supervisory and management classes, company tactics, arson investigation, HAZMAT and confined space classes. I have been involved in the training of many firefighters in pump operations, firefighting tactics and safe driving skills. During my tenure as Captain, I had many of my firefighters promoted to Driver/Operator and to Captain. After being promoted to Assistant Chief in 2009, I have implemented changes in our inspection division to include more stringent followups to make sure businesses are in compliance with our codes. I also made changes to the prevention program, which allows the department to track all public events that we attend.

### EDUCATION

- 1981 Graduated Leavenworth High School
- 1981-1983 Attended Emporia State University
- 1986-1989 Attended Fire Science Courses at Kansas City Kansas Community College
- 1990 Initial Company Tactics Operations (National Certificate)
- 1994 Hazmat Operations Level
- 1994 Louisiana State University. Firefighter I and Firefighter 2
- 1995 Louisiana State University. Fire Officer One
- 1997 First Responders Course
  - Hazmat First Responders Course
- 1998 Kansas University. Firefighter 1
  - Emergency Response to Terrorism
  - First Line Supervisory and Management
  - Fire Investigation Course (Salina, Kansas 80 hours)
- 1999 Kansas University . Firefighter 2
  - Kansas University . Fire Instructor

- 1999 Kansas University Fire Officer 1
  - Kansas University Juveniles and the Law
  - Kansas University Interviewing Juveniles
  - International Association of Arson Investigators Conference
- 2000 International Association of Arson Investigators Conference
- 2001 National Fire Academy-Fire Arson Investigation Emmitsburg, Maryland
  - Incident Command for Structural Collapse Course
  - Confined Space Course
- 2002 International Association of Arson Investigation Conference
  - National Fire Academy - Leadership 3
  - Confined Space Rescue Course
- 2003 International Association of Arson Investigation Conference
  - National Fire Academy - Leadership I
  - Company Officer Development Experience
  - Kansas University - Incident Command/Management System - module 5
- 2004 International Association of Arson Investigators Conference
  - Practical Kinesics Interview and Interrogation - Level I
- 2005 Public Agency Training Council Hands On Vehicle Fire/Arson Investigation
- 2006 Public Agency Training Council Fire Pattern Recognition and Identification
  - Public Agency Training Council Arson Scene Search
  - Scene of the Accident Certified Instructor
  - Kansas University Nims Incident Command Train the trainer
- 2007 Kansas University Mobile Training Props Train the trainer
  - Kansas University Technical Rescue
  - Kansas University Strategy and Tactics for Initial Company Officer
  - Kansas University Fire Officer II
  - FEMA WMD Standardized Awareness Training
  - FEMA Strategies for the Company Level Officers
  - Pipeline Safety Incident Response
- 2008 FEMA Nims 300
  - FEMA Nims 700
  - Scott Air Pack Maintenance and Overhaul Certification
- 2009 Kansas University Highway Safety for Emergency Service Personnel
  - National Fire Academy Initial Company Operations Train the trainer
  - Kansas State Highway Patrol Arson Investigations with weapon certification
  - KDEM Basic Public Information Officer
- 2010 Kansas University Fire Inspector I
  - Pipeline Emergency Response Training
  - FEM A Advance ICS Command ICS400
  - IAAI Arson Investigations (80 hours)
  - Fire Investigator II Kansas Certified
  - HazMat Refresher Training

2011 Kansas University Five Alarm Leadership Training  
Kansas University Emergency Vehicle Driver Training  
2012 KC Arson Task Force Training  
Kansas University Fire ground Tactics  
Pipeline Emergency Response  
Kansas University Pride and Ownership Leadership Training  
Kansas University Electric Vehicle Safety  
2013 KC Arson Task Force Training  
Pipeline Emergency Response  
2013 Graduated Kansas City Kansas Community College

## EMPLOYMENT

1985 Firefighter-Leavenworth Fire Department  
1995 Promoted to Driver/Operator  
2004 Promoted to Captain  
2009 Promoted to Assistant Chief/Fire Marshall  
2012 Reassigned to Acting Fire Chief

# Leavenworth County Request for Board Action

**Date:** December 14, 2022

**To:** Board of County Commissioners

**From:** Connie Harmon, Director of Council on Aging

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:**

Approval and the BOCC Chairman's signature for a Notification of Grant Approvals (NGA) issued by the Wyandotte/Leavenworth County Area Agency on Aging for the Council on Aging's Older Americans Act grant application for FFY 2023.

**Recommendation:** Approval

**Background:** The Council on Aging applies for Older Americans Act funds each year to supplement the cost of the agency's Nutrition department programming such as *Meals on Wheels* and Human Services department programming such as *Telephoning and Visiting*, social service support, legal services, *Information & Assistance* and outreach. This year's grant application is for \$236,321.00 in federal and state funding with a \$39,499 County match.

**Alternatives:** Table, Deny, Approve

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:**

N/A

**Additional Attachments:** Kansas Department of Aging Application for Supportive Services FFY 2023

**KANSAS DEPARTMENT ON AGING**

**Title IIIB**

**Title IIIC1**

**Title IIIC2**

**APPLICATION FOR  
SUPPORTIVE SERVICES**

**SUBMITTED BY:**

**LEAVENWORTH COUNTY COUNCIL ON AGING**

**FFY2023**

APPLICATION  
THE AREA AGENCY ON AGING  
TITLE III OF THE OLDER AMERICANS ACT

1. Title of project: Council on Aging 2. Project Service Area: 01

3. Type of Application:  New  Continuation  Revision  Supplement

4. Project Director:

Connie Harmon, Director Leavenworth County Council on Aging 1830 S Broadway  
Leavenworth, KS 66048  
913-684-0777

5. Applicant Agency:

Doug Smith  
Leavenworth County Commissioner Leavenworth County Court House 300Walnut  
Leavenworth. KS 66048

6. Authorized to Sign for Applicant

Michael Smith  
Chairman, Board of Leavenworth County Commissioners  
300 Walnut. Leavenworth, Ks 66048

7. Grant Period:

10/01/2022 through 09/30/2023

8. Type of Organization: Public Agency

9. Payee: Leavenworth County Council on Aging 1830 S Broadway. Leavenworth. KS 66048

10. Total Cost: \$236,321

11. Terms and Conditions: It is understood and agreed by the undersigned that 1.) Funds awarded as a result of this request are to be expended for the purpose set forth herein and in accordance with all applicable laws. regulations. policies and procedures of this state and the Administration on Aging of the U.S. Department of Health and Human Services; 2.) Any proposed changes in the proposal approved will be submitted in writing by the applicant and upon notification of approval by the Area Agency shall be deemed incorporated into and become part of this agreement; 3.) Attached Assurance of Compliance (Form AOA-441) with the Department of Health and Human Services Regulation issued pursuant to Title VI of the Civil Rights Act of 1964 applies to this proposal as approved; and 4.) Funds awarded by the Area Agency may be terminated at any time for violations of any terms and requirements of this agreement.

X  
\_\_\_\_\_  
Michael Smith  
Chairman, Board of Leavenworth

X  
\_\_\_\_\_  
Connie Harmon  
Leavenworth Area Agency Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**AGREEMENT**

1. In consideration of this agreement the Wyandotte/Leavenworth Area Agency on Aging hereinafter referred to as the Area Agency, agrees to:
  - a) Provide to the Leavenworth County Council on Aging of Leavenworth, KS 66048 hereinafter referred to as the applicant agency, for the conduct of the project funds in an amount not to exceed \$ 236,321 (Federal & State Funds).
  - b) Provide necessary technical assistance.
  - c) Fully and promptly advised the applicant agency of all applicable state and federal guidelines and regulations.
  - d) Assist the applicant agency in ongoing monitoring and evaluation of the project's accomplishments.
2. In consideration of this agreement. the applicant agency agrees to:
  - a) Provide \$39,499 (Match Funds) from the applicant agency and other local financial resources to meet part of the cost of the project.
  - b) Furnish to the Area Agency such reports at such times and in such manner as shall be required. Agrees to implement and maintain such accounting systems and procedures which are adequate to control and support all fiscal activities under an area agency on aging and to maintain such accounts and supporting documents as will serve to permit an accurate and expeditious determination to be made at any time of the status of the federal grant for the applicant agency. Including the disposition of all monies received and the nature and the amount of all charges claimed to be against this agreement.
  - c) Assure that any subsequent agreements entered into with individuals, local, public, or private agencies and organizations under the general terms of this agreement shall be subject to all the applicable regulations and instructions of this agreement, and that all expenditures incurred by such agencies or organizations will be in accordance with the cost policies of the Department of Health and Human Services set forth in Title 45 CFR Part 74 Subpart Q.
  - d) Has read and agrees to follow the attached agreements and all other applicable regulations. Policies and procedures as prescribed by the Area Agency on Aging, the Kansas Department on Aging and the Administration on Aging.

X

\_\_\_\_\_  
Michael Smith  
Chairman, Board of Leavenworth

X

\_\_\_\_\_  
Connie Harmon  
Leavenworth Area Agency Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**ASSURANCE OF COMPLIANCE WITH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES  
REGULATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80) issued pursuant to that title, to the end, that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Kansas Department on Aging, (hereinafter called the "Granter"), a recipient of federal financial assistance from HHS; and HEREBY GIVES ASSISTANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the Applicant by the Granter, this Assurance shall obligate the Applicant, or in the case of any transfer for such property, any transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this Assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the federal financial assistance is extended to it by the Granter.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the Applicant by the Grantor, including installment payments after such date on account of applications for federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance, and the Grantor or the United States or both shall have the right to seek judicial enforcement of this Assurance. This Assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the Applicant.

X

\_\_\_\_\_  
Michael Smith  
Chairman, Board of Leavenworth

X

\_\_\_\_\_  
Connie Harmon  
Leavenworth Area Agency Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CODE OF CONDUCT ASSURANCE**

The recipient of this award shall develop and maintain a written, signed code or standard of conduct which shall govern the performance of its officers, employees, or agents engaged in awarding and expending federal grant funds. Include the following:

- 1) The recipient agency's officers, employees or agents shall neither solicit or accept gratuities, favors, or anything of monetary value from subcontractors or potential subcontractors.
- 2) All persons on the policy-making board and all employees in top management will file signed conflict of interest statements which will set forth any organizational, and financial, or familiar relationship with actual or potential providers of service under funds from the Older Americans Act.
- 3) Persons serving on advisory councils who are also staff or board members of projects being considered by the advisory council will be expected to remain silent in any presentation of those projects and refrain from voting on such projects.
- 4) Such standard or code shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards either by the officers, employees or agents of the recipient agency or by subcontractors or their agents.

(NOTE: Above is not the code but merely assures that such a code will be adopted.)

X

\_\_\_\_\_  
Michael Smith  
Chairman, Board of Leavenworth

Date: \_\_\_\_\_

X

\_\_\_\_\_  
Connie Harmon  
Leavenworth Area Agency Director

Date: \_\_\_\_\_

## AGREEMENTS

1. Agrees that the project will be carried out in accordance with Title III of the Older Americans Act, the program regulations issued thereto, the regulations and policies and procedures established by the Kansas Department on Aging, and the Area Agency and the terms and conditions of this application as approved by the Area Agency in making an award of funds.
2. Agrees that where subcontractors are proposed for the operation of one or more components of the proposal, and are approved as part of any award of funds under Title III the applicant agency retains full and complete responsibility for the operation of the project in keeping with the policies and procedures established by the Kansas Department on Aging and Area Agency for the project. The applicant agency will be held accountable by the Area Agency for all project expenditures: and will be in accordance with cost policies and procedures established by the Kansas Department on Aging and Area Agency, in keeping with the guidelines of the U.S. Administration on Aging. Copies of the proposed subcontracts are submitted with this application.
3. Agrees to cooperate with the Area Agency in its efforts toward developing a comprehensive and coordinated system of services for individuals who are 60 years of age or older by participating in joint planning efforts and other activities mutually agreed upon to meet this goal.
4. Agrees to provide for or participate in such training as may be necessary to enable paid and volunteer project personnel to perform more effectively on the project. The cost for such training has been included in the budget developed for the project and submitted as part of this application.
5. Agrees to actively seek qualified older persons for paid positions on the project.
6. Agrees to make provisions for volunteer opportunities for older persons.
7. Agrees to cooperate and assist in efforts undertaken by the Area Agency, the Kansas Department on Aging, the U.S. Administration on Aging, or any other agency or organization duly authorized by any of the proceedings to evaluate the effectiveness, feasibility and cost of the project.
8. Agrees that no personal information obtained from any individuals in conjunction with the project shall be publicly disclosed in a form that identifies an individual without the written and informed consent of the individual concerned.
9. Agrees to keep such records and make reports in such form and containing such information as may be required by the Area Agency. The applicant agency agrees to surrender individual records at the area agency's request.
10. Agrees to keep such accounts and documents as will serve to permit expeditious determination to be made at any time of the status of funds within the award, including the disposition of all monies received from the area agency, and the nature and amount of all charges claimed against such funds.
11. Agrees to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and the regulations issued pursuant thereto. Also, further certifies that the applicant agency has no commitments or obligations which are inconsistent with compliance with these and any other pertinent federal regulations and policies and that any other agency, organization or party which participates in this project shall have no such commitments or obligations.
12. Is cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety and sanitation standards, prescribed in law or regulations.
13. All material published in connection with the project described above shall conspicuously acknowledge the support of the Older American Act, the Kansas Department on Aging and the Area Agency. In addition, each vehicle provided with Title III funds will carry the identification

"Older Americans Act' in letters at least as prominent in size and positions as other identification or signs.

14. That this agreement shall remain in force only as long as federal funds are made available from the Kansas Department on Aging in support of the project as described. and that the agreement may be terminated by either party upon sixty (60) days notice.
15. The title and ownership of all property and equipment purchased by the applicant agency with monies awarded by the Area Agency on Aging provided through the Kansas Department on Aging shall be taken in the name of said applicant agency and in event of dissolution, discontinuance, assignment or transfer of said project, activity, program or equipment, the Area Agency shall have the right to immediate possession of the same and may enter upon the premises where said equipment is located and seize and remove the same and applicant agency agrees to peacefully surrender the same.
16. Agrees to follow priorities set by the Area Agency for serving individuals who are 60 years of age or older with the greatest economic or social need with particular attention to low income minority individuals. Understands they may not use a means test..
17. Agrees to specify how the needs of low income minority individuals will be satisfied and to serve low income minority individuals at least in the proportion they represent of the total population in the area served.
18. Understands that any violation or breach of the approved application may cause immediate withholding, suspension, or termination of federal funds and appropriate administrative or legal action may be taken.
19. Agrees to develop a system for collection of contributions which provides each older persons with an opportunity to contribute, protects the privacy of each older persons with respect to his/her contribution, and ensures that neither undue pressure is used to obtain contributions nor are services denied to a person who will not or can not contribute.
20. Agrees to report all project income and that it be included and used in an approved budget in the period generated.
21. Agrees that the proper staff persons responsible for the receipt and expenditures of federal funds will be bonded.
22. Agrees that a physical inventory of property shall be taken every year of project operation to assess the condition of the property and the results reconciled with property records to verify the existence, current utilization, and continued need for the property.
23. Agrees to develop and implement a control system that insures adequate safeguards to prevent loss, damage, or theft of the property both during and after federal support of the project.
24. Agrees to provide adequate maintenance procedures to keep the property in good condition both during and after federal support of the project.
25. Agrees that in the event of a disaster affecting older persons all resources provided by this grant will be made available to the Area Agency on Aging if requested.
26. Agrees to provide an affirmative action plan for equal employment opportunity containing specific goals, action steps and timetables. The affirmative action plan shall be reviewed and updated annually. The Area Agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
27. In cases where the project is a public agency, it will establish and maintain methods of personnel administration that conform to the Standards for a Merit System of Personnel Administration, and any standards prescribed by the U.S. Civil Service Commission pursuant to Section 208 of the Intergovernmental Personnel Act of 1970 modifying or superseding such standards. Such methods shall be maintained in the files of the project and shall be made available to the Area Agency upon request.
28. Agrees to comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.

- 29. To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible, in keeping with 45CFR 84.
- 30. Agrees to comply with the provisions and standards contained in Americans with Disabilities Act (A.D.A.-28 CFR Part 35) and Kansas House Bill No. 2602.
- 31. Funds awarded by the area agency may be terminated at any time for violation of any terms and requirements of this agreement.

X

\_\_\_\_\_  
Michael Smith  
Chairman, Board of Leavenworth

X

\_\_\_\_\_  
Connie Harmon  
Leavenworth Area Agency Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

(The Area Agency shall add any additional conditions or assurance it determines to be necessary as part of its agreement.)

CERTIFICATION REGARDING LOBBYING  
Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his/her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant the making of any Federal loan, the entering into any cooperative agreement and the extension, continuation, renewal, amendment, or modification or any Federal contract, grant, loan, or cooperative agreement
- 2) If any funds other than Federal appropriated funds have paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress, in connection with this Federal grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclosure accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

X

\_\_\_\_\_  
Michael Smith  
Chairman, Board of Leavenworth

X

\_\_\_\_\_  
Connie Harmon  
Leavenworth Area Agency Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ASSURANCES OF COMPLIANCE BETWEEN THE  
LEAVENWORTH COUNTY COUNCIL ON AGING  
AREA AGENCY ON AGING  
AND  
KANSAS DEPARTMENT ON AGING

The applicant submits this area plan application for an award of the Older Americans Act of 1965 as amended. The applicant agency understands and agrees that the following provisions are part of the official application and as such become binding upon the conduct of the agency subsequent to the award of any funds by the Kansas Department on Aging.

The Applicant agency agrees:

- 1) To carry out the area plan program for the development of a comprehensive and coordinated system for supportive services, nutrition services, and where appropriate multipurpose senior centers, in accordance with Title III of the Older Americans Act, as amended, the program regulations issued pursuant thereto, the applicable state statutes, and conditions of this application as approved by the Kansas Department on Aging in making any award of funds.
- 2) To serve as an effective and visible advocate and a focal point for the elderly by reviewing and commenting, where feasible, upon all local plans, budgets, and policies that affect the elderly and providing technical assistance to any agency, organization, association, or individuals representing the needs of the elderly, within the planning and service area.
- 3) To work with those agencies or organizations in the area which can benefit older Kansans to assist them in increasing services to the elderly.
  - a) To assure that the area agency will not provide direct services except as provided for in the federal regulations and approved by Kansas Department on Aging.
  - b) To survey the resources in the planning and service area to determine the availability of services to meet the needs of the elderly and direct the activities to minimize duplication.
- 4) To furnish appropriate technical assistance to providers of social services, nutrition services, or multi-purpose senior centers in the planning and service area.
- 5) To compile information or institutions of higher education in the area and make a summary of such information available to older individuals.
- 6) To monitor and evaluate the activities carried out under the area plan.
- 7) To assure that priority is given to those activities and services which will assist any individual who is 60 years of age or older with the greatest economic and social need with particular attention to low-income minority individuals.
  - a) To assure that no means test shall be used to determine eligibility. The area agency shall encourage contributions and ensure the opportunity is available for participants to contribute to service.
  - b) (b) To assure that no individual shall be denied participation in the service program because of an inability to pay.
  - c) (c) To assure that the use of outreach efforts will identify individuals with the greatest social or economic need with particular attention to low-income minority individuals and older individuals with severe disabilities and will inform such individuals of the availability of such assistance.
  - d) To conduct periodic evaluations of and public hearings on, activities carried out under the area plan and an annual evaluation of the effectiveness of outreach under section (7) (c).
  - e) To conduct outreach to identify persons in each of the four minority racial groups including older Indians, Asian Americans, African Americans, and Hispanic Americans and inform them

of the availability of service if there is a significant number of older minorities in planning and service area.

- f) To develop and publish methods by which priority services are determined.
- 8) To assure that all older individuals within the planning and service area covered by the plan will have reasonably convenient access to information and referral services.
- 9) To assure that an adequate proportion of the III-B allotment to the planning and service area will be expended for the delivery of each of Access, In-home, and Legal Assistance.
- 10) To coordinate access services, in-home services, and legal assistance with community organizations established to benefit victims of Alzheimer's disease and the families of such victims.
- 11) To coordinate any Title ill-B supported mental health services with mental health services provided by community health centers and other public and private non-profit agencies and organizations.
- 12) To include in service provider agreements to following requirements; how the provided intends to satisfy the needs of the low-income minority individuals in the area served and that the provider attempts to serve low-income minority individuals at least in proportion to the total population of the area served.
- 13) To award sub-grantees and/or contracts under the approved area plan to suitable providers and include minority agencies/organizations where feasible within the planning and service area.
- 14) To provide for adequate numbers of qualified staff working full to part-time, including older individuals, handicapped individuals, women, and members of minority groups, for the development and implementation of the area plan.
- 15) To provide training on assessing the needs and capacity of older individuals to all staff working in the information and referral program.
- 16) To assure that, to the extent feasible, all public notices in publishes announcing or explaining services furnished with Older Americans Act funds contain the words "in providing these services, no person shall be discriminated against on the basis of race, sex, color, national origin, physical handicap or their equivalent".
- 17) To operate its program or activity so that, when viewed in its entirety, the program or activity is readily accessible to handicapped persons. Where structural changes are required, these changes shall be made as quickly as possible, in keeping with 45 CFR 84.
- 18) Agrees to comply with the provision and standards contained in the American with Disabilities Act (A.D.A-28 CFR Part 35) and Kansas House Bill No. 2602.
- 19) To cooperate and assist in any efforts undertaken by the Kansas Department on Aging or the Administration on Aging to evaluate the effectiveness, feasibility, and cost of the services provided under the area plan.
- 20) That no personal information obtained from an individual in conjunction with the area agency and/or subgrantee activities or programs shall be disclosed in a form in which it is identified without written consent of the individual considered.
- 21) To keep such records and make such reports by designating deadlines in such form and containing such information as may be required by the Kansas Department on Aging and in accordance with guidelines and policies issued by the Department and the Administration on Aging. KDOA agrees to notify affected grant recipients of any changes in deadlines, policies, procedures, or regulations affecting this requirement.
- 22) To make copies of records or documents free of charge upon request as are required and needed by the Kansas Department on Aging, the Administration on Aging or their representatives to evaluate the effectiveness and efficiency which permit determination to be made of the status of funds.
- 23) To maintain such accounts and documents as will serve to permit expeditious determination to be made of the status of funds within the award, including the disposition of all monies received



from the Kansas Department on Aging, and the nature and amount of all charges claimed to be against such funds.

- 24) To assure that all materials published in connection with the area agency activities shall conspicuously acknowledge the support of the Administration on Aging and the Kansas Department on Aging.
- 25) To ensure that each vehicle funded with Title m funds carries the identification "Older Americans Act" in letters at least as prominent in size and position as other identification or sign.
- 26) To maintain a code of standard of conduct that shall govern the performance of its officers, employees, or agents in awarding and expending funds received from the Kansas Department on Aging. The signed code of conduct must be included in an official document of the area agency.
- 27) To be cognizant of and agrees to operate the project fully in conformance with all applicable state and local standards, including fire, health, safety, and sanitation standards, prescribed in law and regulations.
- 28) To provide an affirmative action plan for equal employment opportunity containing specific goals, action steps, and timetables. The affirmative action plan shall be reviewed and updated annually. The area agency will neither approve nor renew grants or contracts to agencies that do not have an acceptable affirmative action program.
- 29) To comply with all provisions of Section 504 of the Rehabilitation Act of 1973 and subsequent state and federal policies implementing said act.
- 30) To assure that adequate and effective opportunities for older persons to express their views on policy and area plan development and amendments are provided through public hearings.
- 31) To comply with Title VI of the Civil rights Act of 1964 (42 U.S.C. Sec 2000d) and the regulations issued pursuant thereto, and certifies that it has no commitments or obligations which are inconsistent with compliance with these and any other pertinent Federal regulations and policies, an that any other agency, organization, or party which participates. An Assurance of Compliance is hereto attached.
- 32) To establish an advisory council composed of older individuals including minority individuals who are participants or eligible to participate in programs under the act, representatives of older individuals, local elected officials, the general public and providers of veteran health care (if appropriate) to advise the area agency.
- 33) To conduct research, assure outreach and assist older individuals apply for benefits under SSI, Medicaid or Food Stamps if the area agency receives funds from the state agency.
- 34) To use the funds received for Part D, E, F, and/or C in accordance with the purpose of such parts.
- 35) To take into consideration the number of older individuals with the greatest economic or social need (with particular attention to low-income individuals) and the number of older Indians when determining the extent of need in the PSA.
- 36) To identify the number of low-income minority older individuals in the PSA and describe the methods used to satisfy the service needs of such individuals for the fiscal year proceeding the fiscal year for which the plan is prepared.
- 37) That regarding nutrition services, all statutory provisions concerning nutrition services participants contributions, selection of nutrition services providers, special requirements for nutrition services providers, food requirements for all nutrition services providers, and the offering of meals to volunteers and disabled persons will be met.
- 38) That individuals with disabilities who reside in a noninstitutional household with an accompany a person eligible for congregate meals under this part shall be provided a meal on the same basis that meals are provided to volunteers pursuant to Section 307 (a) (13) (I).
- 39) To conduct efforts to facilitate the coordination of community-based long-term care services pursuant to Section 308 (a) (6) (I) For individuals identified in Section 307 (a) (26).

- 40) To engage only in activities which are consistent with its statutory mission as prescribed in the Older Americans Act and as specified in state policies under Section 1321.11.
- 41) Where possible, to enter into arrangements with organizations providing day care services for children or adults, and respite for families, so as to provide opportunities for older individuals to aid or assist on a voluntary basis in the delivery of such services to children, adults, and families.
- 42) To establish effective and efficient procedures for coordination between the programs assisted under this title and programs described in Section 203 (b).
- 43) To identify the public and private nonprofit entities involved in the prevention identification, and treatment of the abuse, neglect, and exploitation of older individuals and based on such identification, determine the extent to which the need for appropriate services for such individuals is unmet.

X

\_\_\_\_\_  
Michael Smith  
Chairman, Board of Leavenworth

Date: \_\_\_\_\_

X

\_\_\_\_\_  
Connie Harmon  
Leavenworth Area Agency Director

Date: \_\_\_\_\_

### **APPLICANT AGENCY QUALIFICATIONS**

- 1) Qualifications and competence of staff and proposed staff.
- 2) Experience in the successful operation of programs of similar scope.
- 3) Through understanding administrative and day-to-day operations and service delivery methods.
- 4) Capacity for the establishment of adequate managerial and financial systems and controls.
- 5) Ability to identify and prioritize program needs and a commitment to address them.
- 6) Capacity and willingness to comply with federal regulations and state and AAA policy.
- 7) Ability to evaluate and respond to participant's needs and preferences.
- 8) Ability to monitor and evaluate the program on an on-going basis.
- 9) Evidence of plans and ability to assure continuity of a quality program.

I believe the Council on Aging has successfully demonstrated that the agency is dedicated to and capable of meeting all guidelines stated in the above questions. The staff at the Council on Aging has a thorough understanding of the day-to-day operations and program objectives of the agency. They meet the educational and work experience guidelines and avail themselves of additional education through workshops and seminars,

### **PROJECT SERVICE**

List days of the year that services will be closed

New Years Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgivings Day X2, Christmas, Saturdays, Sunday's, 3-Snow Days

## SERVICE DELIVERY SYSTEM

1. Describe in detail (attach additional pages as needed) how the service(s) will be provided by the project.
  - a) What are the geographic areas to be served? Leavenworth County
  - b) What are the requirements, if any, for an individual to participate in the service: Participants must be aged 60 or older, or the spouse of a participant who is 60 or older.
  - c) How will the public, older individuals, agencies and community leaders be informed of the service: Outreach efforts described in "Objectives"
  - d) Describe how the outreach efforts will be carried out especially for serving older persons with greatest economic or social need with particular attention to low-income minorities, the rural elderly and those individuals of limited English-speaking ability. Specify how the low income minority individual will be served. Outreach efforts described in "Objectives"
  - e) How will the program be coordinated with other aging programs and service agencies of the public and private sector? Coordination has been achieved with all appropriate agencies; coordination objectives are included in this document.
  - f) What holiday service is available? None.
  
2. Project Monitoring
  - a. Describe the applicant's plans for on-going monitoring and review of project objectives to assure the project is meeting the objectives as established in this application. the monitoring plan should identify barriers to completion of objectives. Each program is monitored on a monthly basis by the Agency Policy Board and monthly by the Area Wide Advisory Board. The Executive Director reports monthly to both of these boards and meets also Quarterly with the Board of Leavenworth County Commissioners
  
3. Contribution for Services
  - a. Describe the step by step procedure for collecting contribution which include: how the opportunity to contribute is provided, how the contributor's privacy is protected, and how contributions are protected and reported. Participants are given the opportunity to donate by mail and coin envelopes which may be given to the participant at the initial assessment. Contributions are counted daily by a two-person team and they are deposited daily at the Leavenworth County Treasurer's office.
  
4. Describe how the service will be evaluated by the applicant agency
  - a. Public Hearings
  - b. Oral & Written
  - c. Annual survey in news tabloid for senior citizens
  - d. Daily contact with public

ATTACHMENT "A"  
Unified Government of Wyandotte County/Kansas City, Kansas  
Older American Act

**PROGRAM BUDGET**

**Sub recipient:** **Leavenworth County**

This Federal Older American Act Grant award is for **October 1, 2022 – September 30, 2023**. Funds will be used according to the following budget.

A. **Title IIIB**.....\$64,849

Funds will be used for Information and Assistance, Visiting, Telephoning, and Recreation in accordance with the Older American Act Title IIIB regulations.

B. **Title IIIC1** .....\$69,226

Funds will be used for Program Management, Primary and Associated meal costs, Site Operation, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

C. **Title IIIC2** .....\$102,246

Funds will be used for Program Management, Primary and Associated meal costs, Delivery Cost, and Nutrition Education in accordance with the Older American Act Title IIIB regulations.

**Total Program Budget:**..... \$236,321

**MATCH**

These funds will be matched by the Sub recipient in the following manner:

**Match Source:** Mill Levy

**Match Amount:** \$39,449

*\* Documentation of the match and sources shall be submitted along with the request for each reimbursement.*

# Leavenworth County Request for Board Action

**Date:** December 7<sup>th</sup>, 2022

**To:** Board of County Commissioners

**Department Head Approval:** *B. Noll*

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:** Approval of Resolution 2022-27, Gravel Road Dust Control Policy, and the 2023 Dust Control Request Form.

**Recommendation:** Approve

**Analysis:**

Public Works has proposed revisions to Resolution 2021-47, the current Gravel Road Dust Control Policy that provides available dust control opportunities to county residents.

The following general guidelines of the Dust Control Policy remain:

- Request must be at least 300 LF
- Requests connecting into existing hard paved maintenance networks will receive county provided maintenance in the future, non-connected roadway segments will be maintained at the expense of the resident and is recommended every 3-5 years
- Connected roadway segments may be eligible for annual financed invoicing through the County Clerk, all other requests must be paid at the time of application
- Program is available on a first come, first serve basis and applications will be closed once program reaches capacity
- Program will be limited to no more than six (6) installation locations.

The cost for installation and maintenance for the 2022 Hard Surface Dust Control program will increase approximately 16% from the 2022 program to account for an increase in costs of labor and materials. Analysis of the completed 2022 program indicates that this proposed increase would cover only the minimum cost to provide a hard-pave surface on any gravel roadway. Any additional costs, such as a need for increased roadway preparations, will be subsidized by the Department of Public Works from the Dust Control line-item in the Road and Bridge Fund. In 2022, the road department switched from three coats of chip and seal for this program and utilized a single application of asphalt material. Approximately 3" to 4"s of asphalt was able to be placed at the same cost as the chip and seal. Not only does the asphalt application have a lower future maintenance cost but it also can be laid earlier in the year to not compete with other asphalt maintenance.

**Cost for 2023 installation: \$24.88/LF**

**Cost for 2023 non-connected maintenance:  
\$6.50/LF**

Applications will no longer be accepted past April 15, 2023, if the program has not already reached capacity at that time.

**Alternatives:** Table, deny

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:** Majority Resident Funded, Subsidized Amount Unknown. Each of the last two years the line item budget has be exceeded due to the popularity of the program and the amount individuals financing the improvement through the Clerk's Office.

**Additional Attachments:**

Resolution 2022-27 Gravel Road Dust Control Policy  
Request for Hard Surface Dust Control 2023 Form

## REQUEST FOR 2023 DUST CONTROL

Dust Control requests must be a minimum of 300 consecutive feet and a maximum of 2,640 consecutive feet. A group of neighbors may split the cost if desired, and are encouraged to submit their application as a group, if payment is presented in full. 5-Year County Financing may be available through the County Clerk for connected Hard Surface Dust Control installations, as defined within the current Gravel Road Dust Abatement policy. For all applications requesting financing, individual property owner must apply separately.

Any non-connected Hard Surface Dust Control will **not** receive future maintenance provided by the County and will require future maintenance to be paid for by the property owner. If roadways are not maintained, the roadway will be returned to gravel upon disrepair.

Dust Control is available on a first come, first serve basis. The 2023 program will be closed to requests after April 15, 2023 or after receiving registration of 6 total projects, whichever occurs first.

### **1 - INSTALLATION OF ASPHALT DUST CONTROL - \$24.88 PER FOOT**

**2 – MAINTENANCE NON-CONNECTED - \$6.50 PER FOOT:** Applies to existing chip & seal dust control sections that are ineligible for County funded maintenance (non-connected Hard Surface Dust Control locations)

- One (1) application of road oil and one (1) application of Cover Material.

Please complete the bottom portion of this form and return it with your verification of financing, check or money order payable to Leavenworth County, 300 Walnut St., Leavenworth, KS 66048. Should you have any questions, please contact Public Works (913) 684-0470. You can obtain a form by coming to the Department of Public Works, calling an email request, emailing a request to [publicworks@leavenworthcounty.gov](mailto:publicworks@leavenworthcounty.gov) or visiting [www.leavenworthcounty.gov](http://www.leavenworthcounty.gov)

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### DUST ABATEMENT PROGRAM REGISTRATION FORM

Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PID (Request from PW Office) \_\_\_\_\_

Lineal feet requested \_\_\_\_\_ (300 foot minimum) on Roadway \_\_\_\_\_

Pavement to begin: \_\_\_\_\_ and end: \_\_\_\_\_

\_\_\_\_\_ - Applicant is requesting financing

Total Cost: \_\_\_\_\_

\_\_\_\_\_ : Applicant Signature



## REQUEST FOR 2023 DUST CONTROL

DATE RECEIVED STAMP	PUBLIC WORKS OFFICE USE ONLY
	Check#: _____ or Financed _____
	PW Signature: _____
	PW Printed Name: _____
<b>CLERK'S OFFICE USE ONLY (IF FINANCED)</b>	
I VERIFY THAT THERE ARE NO UNPAID/OUTSTANDING TAXES ASSOCIATED WITH THE REQUESTING PROPERTY:	
PID _____	
Clerk's Office Signature: _____	
Clerk's Office Printed Name: _____	

## **RESOLUTION NO. 2022-27**

### **A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS, AMENDING THE GRAVEL ROAD DUST CONTROL PROGRAM TO GOVERN ALL ROADWAYS UNDER JURISDICTION OF THE BOARD OF COUNTY COMMISSIONERS, LEAVENWORTH COUNTY, KANSAS.**

**WHEREAS** it has been determined by the Board of County Commissioners of Leavenworth County, Kansas, that a program should be available to residents with the repeal of the Resolution 2018-11 for dust abatement on gravel roads;

**WHEREAS** the Board has determined that residents should have access to a program that provides a fair and equitable cost share between public and private interests;

**WHEREAS** the Board has determined that resident participation shall be voluntary and this program is not intended to mandate dust control participation by neighbors;

**WHEREAS** the County Engineer concurs with the Board of County Commissioners that access to proper dust control options shall have established conditions and process to be followed for residents desiring to participate in the Dust Program.

#### **NOW BE IT THEREFORE, RESOLVED:**

1. All properties in rural Leavenworth County are eligible for chemical and hard pave (Hard Surface Dust Control or Dust Abatement) dust control methods.

#### **CHEMICAL DUST CONTROL**

2. Chemical dust control is to be purchased directly from an approved third party vendor by the resident requesting chemical application. Costs for chemical dust control are developed by the vendor.

#### **HARD SURFACE DUST CONTROL**

3. Hard Surface Dust Control method shall be a section of existing public gravel roadway not less than 300 feet in length and no more than 2,640 feet in length, on which asphalt pavement is applied by Leavenworth County Road & Bridge crews.
4. Hard Surface Dust Control will be considered "connected" if the roadway ties in, on either end, to an existing hard-paved roadway maintained by a city, county or state. The roadway will be considered "non-connected" if it connects only to existing gravel roadways.
5. Hard surface dust control requests are to be billed per the annual cost schedule to the resident requesting dust control. Residents requesting connected Hard Pave Dust Control may be eligible for a financing program through the County Clerk.
6. Hard surface dust control is available on a first come, first served basis and will be limited to no more than six (6) installation locations. The distinction between installation locations are to be determined by the Department of Public Works and is made for the purpose of reducing the mobilization/demobilization and time required by County staff.
7. Maintenance is anticipated approximately every three years to re-seal the chip-and-seal Hard Surface Dust Control previously installed in locations considered not connected to existing

asphalt roadway networks depending upon the durability of the material due to weather, traffic counts, and vehicle types utilizing the gravel road.

- a. Connected Hard Surface Dust Control will be accepted into perpetual maintenance at the expense of the County.
  - b. Maintenance for non-connected Hard Surface Dust Control will be the adjacent property owner's responsibility. If the non-connected Hard Surface Dust Control falls into disrepair, the County will return the previously chip-and-sealed section back to gravel.
8. Snow removal service provided by the County on Hard Surface Dust Controls depends upon the roadway connectivity.
- a. Connected Hard Surface Dust Control will receive full snow removal services (ie. Salt, sand and blade) according to the current snow removal policy.
  - b. Snow removal services for non-connected Hard Surface Dust Control will receive grader blading only.
9. Hard Surface Dust Control costs are based upon material, labor and equipment for county staff to install. The Hard Surface Dust Control notification with annual cost schedule is released during the first quarter of each year and prominently placed into a publicly released form known as the Request for Hard Surface Dust Control notification.
10. Hard Surface Dust Control is not available as a hard-pave solution for Temporary Special Use Permits (TSUPs) or Special Use Permits (SUPs).

## **DUST ABATEMENT**

11. Dust Abatement shall be a section of existing public gravel roadway not less than 1000 feet in length, on which an asphalt application of bituminous material over rock base course is applied by a County approved, on-call contractor. All Dust abatements must be connected to the existing hard pave network.
12. After Dust Abatement installation, County will accept the asphalt roadway into their existing hard pave maintenance program.
13. Dust Abatement roadways are selected either by the Department of Public Works or by request of the public or property owner through the Request for Dust Abatement process, to be approved by the Department of Public Works.
14. Installation of Dust Abatement is based upon the available road right-of-way and existing roadway width. Typical sections, roadway striping, and signage are per the Department of Public Works Dust Abatement Installation Guidelines. Hard pave widths are determined by the Department of Public Works and the deficiency review, with consideration to available right-of-way, drainage conditions, utility locations, field conditions, and other engineering variables.
15. Dust Abatement installation will be performed on a yearly basis. All requests will be logged for each calendar year and put out to bid for deficiency review and construction as a single county project, in January of the following year. The installation process is expected to require a minimum timeline of 15 months that is not to begin prior to January of the following year. (e.g. if a Dust Abatement is requested in February of 2023, the project will be added to the county list

and deficiency review will begin on January 1, 2024 with installation anticipated in Summer of 2025.)

16. Dust Abatement are to be invoiced in two phases. Cost of construction expense may eligible for a county financing program through the County Clerk.
  - a. Deficiency Review
    - i. Deficiency reviews will be conducted by a licensed engineer from the list of County selected, on-call engineering firms
    - ii. Reviews will report insufficiently sized culverts, signage requirements, conduct utility coordination for needed relocation and produce surfacing plans for the Dust Abatement roadway.
    - iii. Cost of design will be entirely upon the requesting resident.
  - b. Construction Invoice
    - i. Leavenworth County will utilize an on-call contracting company for all Dust Abatement installations activities.
    - ii. Construction cost will include:
      1. The cleaning or shaping of ditches, preliminary shaping of roadway and culvert replacement for any culverts in disrepair or insufficiently sized per deficiency review
      2. Installation of asphalt surface per paving plans
      3. Installation of signage and striping per paving plans
    - iii. Upon receipt of invoice, requesting residents will have 90 days to pay in full or to pay for a minimum of 20% and coordinate financing for the remaining total for the Dust Abatement installation costs. Once committed, if the Dust Abatement request is cancelled by the resident, 20% of the project cost is non-refundable and will be applied to the remaining annual Dust Abatement projects.
17. Resident requested Dust Abatement costs are based upon third party pricing for deficiency review, construction costs to include material bids, mobilization, installation and third party pricing for construction inspection.
  - a. Deficiency Review annual cost schedule will be released during the last quarter of each year. Release of deficiency review will also include a basic cost estimate of construction, based upon the previous Dust Abatement installations. This number is to be used only as an approximation of the future construction costs and is not a guarantee for the construction invoice.
  - b. Upon completion of deficiency review, the yearly Dust Abatement roadways will be let for bid. Construction invoice will reflect actual bid costs provided by contractor.
18. Dust Abatement may be available as a hard-pave solution for TSUPs or SUPs as determined by County Staff as a special Condition for recommendation of approval.

**GENERAL INFORMATION**

- 19. Cross Access Easements are not eligible for Hard Surface Dust Control or Dust Abatement installation. New public roadways must be constructed in accordance with the Road Construction and Storm Water Drainage Standards for Leavenworth County.
- 20. All forms of dust control accepted into county maintenance, will be maintained as needed as determined by the Department of Public Works.
- 21. Request for Hard Surface Dust Control and Dust Abatement notification will be provided by the Public Works Department in the Official County Newspaper and on the Leavenworth County Website at a minimum.
- 22. Payments are to be calculated per the cost schedule or third party quote. Payment and/or notification provided by the Clerk of financing must be received prior to the sign-up deadlines or scheduling the installation of dust controls. In the event that a resident is not eligible for the Dust Control Program, they will be notified and refunded payment.
- 23. Warranty is not provided on Chemical Dust Control or unmaintained Hard Surface Dust Control materials, installation, or durability of the dust control methods. The lifespan on dust controls are a function of weather, traffic count, vehicle types, road base, and other unknowns that are outside of the control of the County.
- 24. This resolution shall take effect immediately upon acceptance by the Board of County Commissioners.
- 25. Any prior resolution, in conflict with topics addressed here, is hereby repealed as it pertains to the Leavenworth County Gravel Dust Control Program.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 202\_\_

**Board of County Commissioners  
Leavenworth County, Kansas**

\_\_\_\_\_  
MIKE SMITH, CHAIRMAN, 4<sup>TH</sup> DISTR.

\_\_\_\_\_  
DOUG SMITH, 3<sup>RD</sup> DISTRICT

\_\_\_\_\_  
JEFF CULBERTSON, 1<sup>ST</sup> DISTRICT

\_\_\_\_\_  
MIKE STIEBEN, 5<sup>TH</sup> DISTRICT

\_\_\_\_\_  
VICKY KAAZ, 2<sup>ND</sup> DISTRICT

\_\_\_\_\_  
ATTEST: JANET KLASINSKI  
COUNTY CLERK